



2018 Application and Agreement for Sanctioning of BASIC SERVICE events

Applicants Information

Organization Name: _____

Contact Person: _____

Contact Persons Title/Position: _____

Street Address: _____

City/State or Province/Zip or Postal Code _____

Contact Phone: _____

Email Address(es): _____

Alternate Contact: _____

Alternate Contact Email Address(es): _____

Event Details

Sanctioning Method: Basic Services

Name of BBQ Event: _____

Type of Competition:

a) Two-day regular competition – Pork, brisket, ribs and chicken

b) One-day competition – Chicken, ribs, tri-tip and sausage (or other item) _____

Do you want extra categories the night before on a Two-day event? (e.g. chili, Dutch oven, dessert, anything butt, lamb, etc...)

If so, Please list possible extra categories: _____

Event Details (cont.)

Location of Event (address): _____

Is this Part of a Bigger Event? *(Please circle)* YES NO

Name of Larger Event: _____

Does a charity benefit from this event? *(Please circle)* YES NO

Name of Charity: _____

Target Number of Teams: _____

Given that teams require a minimum 20' x 20' space or that your venue has other limitations;

What is the maximum limit to the number of Teams: _____

Total Prize Money: _____

Must be guaranteed 70 days before event

If total prize money is guaranteed currently initial here _____

Requested Event Date(s):

a) First Choice: _____

b) Second Choice: _____

Ancillary Events:

Are there additional events you would like to add that the PNWBA can help with?

(These may have additional costs and requirements. *please circle your selection(s)*):

___ Cooking Class

___ Cooking demonstration(s)

___ Judging Class

___ Sampling (please discuss plans with board rep./member rep. as soon as possible)

By completing and signing this sanctioning agreement with the Pacific Northwest Barbecue Association (hereinafter the "PNWBA"), _____ (hereinafter the "Venue"), agrees to the following:

1. The Venue agrees to pay the **application fee of \$100.00** upon submission of this application. This is refundable if the event is not sanctioned. This fee is non-refundable after the event is sanctioned. Sig _____

2. The Venue has read, understands and agrees to the terms and conditions as outlined in this Agreement, and per the requirements and expectations for both parties contained in the Sanctioning Information Document. Sig _____

3. The Venue agrees to meet all timing requirements leading up to the event, specifically

70 days prior to the contest date, the Venue shall provide the PNWBA with a written guarantee of sponsorship (prize money), to cover the award breakdown as outlined in the information document and event flyer. The venue shall post to their web site and/or event flyer an awards schedule with an entire breakdown of payouts which shall include 1st and 2nd place overall and at least 6 places in each meat category.

30 days prior to the contest the Venue shall pay \$250 of the required Sanctioning Fee to the PNWBA.

Week-end of event the venue agrees to pay Head Judge(s) all expenses related to their travel, hotel and misc. expenses per the Sanctioning Information Document.

The venue agrees to pay all prize money directly to winning competitors on the day of event.

No later than 30 days after the event, the Venue agrees to pay all balances due to the PNWBA, to include (where applicable) additional sanction fee for extra teams, extra categories and any unpaid Head Judges travel and lodging expenses. Sig _____

NOTE: The preference is for payment in full by the end of the event.

4. The venue, unless otherwise agreed upon in writing, agrees to provide all amenities needed for the contest specified in the Sanctioning Information Document, including but not limited to:

Amenities - water, garbage disposal, ash disposal, grease disposal, grey water disposal, access to restrooms and hand washing facilities, parking for contest participants, judges and volunteers. Access to power is strongly encouraged (some teams will not attend if there is not power available).

Judging and Meeting Area – an event with 12 teams needs a minimum of 20' x 20' sheltered space (covered tent or inside) with power, tables, chairs, lighting, restroom access, etc. For an event of 24 -30 teams, a minimum of 30' x 40' or larger is needed and additional space would be needed as teams are added to the event. Tables and chairs the numbers of which depend on the number of judges which depends on the number of teams. This should be arranged with the Head Judge. This space should be located away from a loud stage or music, and should not be situated too close to BBQ smokers.

Team Space – When planning contest layout you should provide at least 20' x 20' per team. Some pits require larger spaces so having some additional larger spots or space for RVs is recommended. .

Information booth space – a minimum of 10' x 10' for the PNWBA to set up an information booth, where we can provide contest information, General BBQ information and sell PNWBA promotional materials. Sig _____

Insurance The Venue must provide their own insurance for the event and provide a copy to the PNWBA 30 day prior to the event.

5. The Venue agrees to follow and abide by all current PNWBA rules and regulations for the event, and must follow the instructions of the Head Judge assigned to the competition. Violation of this provision is grounds for immediate revocation of the PNWBA sanctioning.

Sig _____

6. Once sanctioning has been approved, the Venue agrees to authorize the PNWBA to use its name and logo to also advertise the event on our website, newsletters and other advertising (please provide a camera ready copy as soon as possible). The Venue agrees to use the official PNWBA logo on all contest materials, including but not limited to: promotional items, advertisements, banners, signage, website, electronic communications, T-shirts and all other contest materials.

Sig _____

7. The PNWBA will provide qualified Head Judge(s) to the Venue. The Venue agrees that the Head Judge shall be in charge of and responsible for the entire Competition and Judging Process at the event. The Head Judge is the final authority for any rule or procedure decisions on-site.

8. It is understood by both parties that this agreement does not create a partnership. The venue may not bind or conduct business on behalf of the PNWBA. The PNWBA agrees to provide a set of rules and regulations for the contest, materials for the contest and officials to conduct the judging of the event. The venue is responsible for all other issues concerning the event unless otherwise agreed upon in writing.

9. The PNWBA does not guarantee any profitability of the contest by agreeing to sanction the event. It also does not guarantee the number of cooks/teams that will register for the event.

10. It is understood that any violation of this agreement will, at the sole discretion of the PNWBA, cause this agreement to be null and void. In the event that the PNWBA withdraws its sanctioning of the contest due to a violation of the Agreement, all monies and fees previously sent to the PNWBA will be forfeited.

11. Settlement of any disputes will be governed under the laws of the State of Washington.

Authorized Representative of the Venue

Signature: _____

Print Name: _____

Date Signed: _____

PNWBA Sanctioning Approval

Signature: _____

Print Name: _____

Date Signed: _____

Enclose a check for \$100 application fee – payable to “Pacific Northwest BBQ Association” – with this completed form and mail to: PNWBA, 23632 Highway 99, Suite F427 , Edmonds, WA 98026

For other forms of payment contact our treasurer at treasurer@pnwba.com

If possible please email copy of application to events@pnwba.com